

OVERVIEW

This service is for the couple who has done all the planning but is ready to relax and enjoy their day completely stress-free. We'll take all the hard work you've already put in, and ensure things go smoothly right through the last dance.

DETAILS

Think of this service as if you already created an amazing list of designer cocktails, and our job is to just to keep the drinks flowing seamlessly all night long. This service is for the couple who has done all the planning but is hoping to finally relax and simply enjoy their day completely stress-free. We'll take all the hard work you've already put in, and ensure things go smoothly right through the last dance.

Even before your wedding day arrives, we work hard to ensure everything falls into place just a you had imagined it.

Includes:

- Immediate access to our exclusive event planning software
- A walkthrough at your chosen venue
- Final detail meeting with the couple 4-6 weeks prior to the wedding to tie up all the loose ends, collect all vendor contracts, go over inventory of items to be set up, develop a rough outline, and confirm names of wedding party
- A final detail call 1 week prior to the wedding day (30 minutes)
- Customized wedding day itinerary to be approved by the couple and distributed to all vendors so that everyone is on the same page
- Attendance of the rehearsal to coordinate the ceremony processional, recessional, and details immediately before and after ceremony
- Up to 10 hours of service time on the wedding day (\$200 per hour per coordinator after that will be billed after the wedding day)
- At least one assistant with the lead coordinator