



Full Planning Wedding Planning Package

This package is for the couple that may not know where to even begin. Let us do the work while you just enjoy being engaged! This package includes:

- ✓ Initial consultation with the couple
- ✓ Create a timeline and schedule
- ✓ Create a theme or color scheme and work it into the wedding
- ✓ Budget planning and tracking of deposits, balances due, dates, etc.
- ✓ Attire and accessory selection for couple and bridal party
- ✓ Research ceremony and reception sites, including taking tours with the couple
- ✓ Save-the-date and/or invitation assembly
- ✓ Save-the-date and/or invitation wording & design, mailing, and tracking RSVPs
- ✓ Track guests' meal choices for sit down dinners
- ✓ Create a suitable menu or help to choose from a pre-existing package
- ✓ Wording of the programs for the ceremony
- ✓ Reception layout and seating chart arrangements
- ✓ Unlimited vendor referrals and contract reviews
- ✓ Unlimited interviews and/or final vendor meetings
- ✓ Coordinate transportation for the couple and bridal party
- ✓ Wedding paperwork (marriage license, name change documents, etc.)
- ✓ Coordinate hair and makeup for the bride & bridesmaids
- ✓ Coordinate hotel room blocks for guests
- ✓ Coordinate rentals, if needed
- ✓ Everything from the Day-of Wedding Coordination Package